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*BOARD OF SELECTMEN  
MEETING MINUTES*

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**TUESDAY, FEBRUARY 21, 2017 – 6:30 P.M.  
TRAINING ROOM – PUBLIC SAFETY BUILDING**

This meeting was taped for local television.

PRESENT: Leo Janssens II, Chair, Duncan Phyfe, Member, Kyle Johnson, Clerk, Heather Budrewicz, Town Administrator and Mary Calandrella, Executive Assistant.

I. SALUTE THE FLAG

Leo Janssens called the meeting to order at 6:30 p.m. and led everyone in the Pledge of Allegiance.

II. SOLICIT PUBLIC INPUT -

Ashburnham Conservation Trust asked on the wholesaler regulations for the One-Day liquor license. They asked if it was a local or state regulation. Heather responded it was a regulation by ABCC and they should contract them directly to add a wholesaler to their list.

III. APPROVAL OF AGENDA

***Kyle Johnson motioned to approve the agenda as presented and was seconded by Duncan Phyfe. Motion carried.***

IV. PRESENTATIONS & REPORTS

Leo Janssen informed the Board that the Economic Development Commission was moving along and will come in from of the Board at the March 20, 2017 meeting.

OLD BUSINESS – None at this meeting

NEW BUSINESS

Val Daigle spoke on behalf of the Bresnahan Center. She asked the Board if the town would maintain the building with the monthly utility bills. ( Approx. \$ 300.00 per month). She stated that they are still under construction and have about \$ 70,000 to be complete. The Board stated they will refer to the lease and check to see if the Bresnahan Center can be lump together under our utility bills.

V. TOWN ADMINISTRATOR'S UPDATE

Heather Budrewicz reported that met with Joe McPeak from Cushing to go over Cushing contributions to the town. She spoke on the EGOV deals that the town will sign up for to sell surplus items. Heather also met with Guardian and with Chris Conrad to go over the contracts the town has with Guardian. Heather held the first regional TA/TM quarterly meeting here in Ashburnham. She stated it will be beneficial to have the local resources. Heather also met with Steve Nims and Larry Barrett to address the lack of stop signs through the town. Steve Nims will prioritize the list. Heather reported that the trailer at the DPW yard has been removed. The DPW headquarters will move to the grounds building in the Spring.

APPROVAL OF MINUTES

February 6, 2017– Regular Meeting

**Kyle Johnson made the motion to approve the minutes of February 6, 2017 and was seconded by Duncan Phfye. Motion carried.**

VI. BOS CORRESPONDENCE

None at this meeting

VII. FEBRUARY MEETINGS and ANNOUNCEMENTS

Kyle Johnson read the following Town Clerk Reminders:

- January 1<sup>st</sup> and on – Open registration of voters at the Town Hall, Town Clerk's Office, 32 Main Street, from 7:30 a.m. to 7:00 p.m. on Mondays and 7:30 a.m. to 5:00 p.m. Tuesday thru Thursday, and closed on Friday.
- **TUESDAY, FEBRUARY 7<sup>th</sup> LAST DAY TO REGISTER TO VOTE AT CITIZEN'S CAUCUS.**  
*Registration of voters at Town Hall, Town Clerk's office till 8 P.M.*
- **MONDAY, FEBRUARY 27<sup>th</sup> CITIZEN'S CAUCUS 7:00 P.M.** *Stevens Memorial Library, Malcolm Stewart Room, 20 Memorial Drive*
- **Rabies Clinic – Saturday, March 18, 2017 11:30 – 12:30pm** *at the Municipal Grounds Bldg.-8 Williams Rd. \$ 15.00 immunization charge for cats or dogs*
- **Tuesday, April 25<sup>th</sup> – Annual Town Election- 9:00am – 8:00pm JR Briggs**
- **Tuesday, May 2<sup>nd</sup> – Annual Town Meeting 7:00pm Oakmont High School**

The next scheduled Board of Selectman meeting will be held on Monday, March 6, 2017 at 6:30pm in the Training Room at the Public Safety Building.

VIII. SOLICIT PUBLIC INPUT (5 minute limit)

IX. ADJOURNMENT

**At 7:05pm. Duncan Phfye motioned to adjourn the meeting and was seconded by Kyle Johnson. Motion carried.**

Respectfully submitted,  
Mary Calandrella, Executive Assistant